

Scrutiny Committee – 5th October 2010**17. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
5 th October 2010	Report from the Adverse Weather Task and Finish Review Group	✓			The Task and Finish Group was established in July 2010.	Enhance the environment, address and adapt to climate change	Becky Sanders, Scrutiny Manager Cllr Sue Steele
5 th October 2010	Dog Control Orders	✓			Scrutiny Committee will consider this report prior to it being considered by District Executive in October 2010.	Ensure safe, sustainable and cohesive communities	Chris Cooper, Street Scene Manager Cllr Tom Parsley, Environment and Property
5 th October 2010	Quarter 1 Corporate Performance Report		✓		Scrutiny has an important role to play in managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Cllr Tim Carroll, Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
5 th October 2010	Medium Term Financial Strategy			✓	Outline budget report for consideration and comment prior to District Executive.	Deliver well managed, cost effective services valued by our customers	Donna Parham Assistant Director (Finance & Corporate Services) Cllr Robin Munday Resources and Legal Services
5 th October 2010	Report on the outcome of the recent staff survey	✓			Scrutiny members requested this report at the Scrutiny meeting on 11 th May 2010.	To deliver well managed cost effective services valued by our customers	Ian Clarke, Assistant Director (Legal & Corporate Services) Cllr Tim Carroll Strategy and Policy
2 nd November 2010	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Rina Singh, Strategic Director (Place and Performance) Cllr Tim Carroll Strategy and Policy
2 nd November 2010	Draft Redundancy Policy	✓			Scrutiny Committee will consider this report prior to consideration by District Executive.	To deliver well managed cost effective services valued by our customers	Mike Holiday, HR Manager Cllr Tim Carroll Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
2 nd November 2010	S106 Agreements	✓			Scrutiny members requested a one-page report on this issue at the September meeting.	To deliver well managed cost effective services valued by our customers	David Norris, Development Control Manager Cllr Tim Carroll Strategy and Policy
2 nd November 2010	Review of Capital Strategy Scoring			✓	Members agreed at the Scrutiny Committee meeting on 3rd November 2009 to review the capital scoring methodology on an annual basis.	Deliver well managed, cost effective services valued by our customers	Donna Parham Assistant Director (Finance & Corporate Services) Cllr Robin Munday Resources and Legal Services
2 nd November 2010	Civil Parking Enforcement Update report	✓			Scrutiny Committee will consider this report prior to District Executive.		Vega Sturgess, Strategic Director (Operations & Customer Focus) Cllr Tom Parsley, Environment & Property
2 nd November 2010	Wind Turbine statistics	✓			At the Scrutiny Committee meeting on 11 May 2010, members requested statistical information relating to output figures etc on a six monthly basis.	Enhance the environment, address and adapt to climate change.	Vega Sturgess, Strategic Director (Operations & Customer Focus) Cllr Tom Parsley Environment and Waste

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
30 th November 2010	Local Strategic Partnership (South Somerset Together) – Annual Review	✓			An annual report is submitted to the Scrutiny Committee outlining the key achievements of the LSP over the past 12 months and priorities for the coming 12 months.	Ensure safe, sustainable and cohesive communities	Saveria Moss – LSP Co-ordinator Councillor Tim Carroll, Strategy and Policy
30 th November 2010	Website Review	✓			At the Scrutiny Committee meeting on 3 rd March, members received a demonstration on the Councils new website and requested an update in six months time.	Deliver well-managed, cost effective services valued by our customers	Bruce Soord, Spatial Systems Manager
4 th January 2011	Update on Sort It Plus	✓				Deliver well-managed, cost effective services valued by our customers	Vega Sturgess, Strategic Director (Operations & Customer Focus) Cllr Tom Parsley Environment and Waste
4 th January 2011	Update from the LSP on Sustainable Transport	✓			This topic of sustainable transport was selected as a priority to be reviewed by a Task and Finish review during June 2009, the LSP has undertaken considerable work in this area during the last year.	Enhance the environment, address and adapt to climate change	Saveria Moss – LSP Co-ordinator Councillor Tim Carroll, Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
4 th January 2011	Quarter 2 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
1 st February 2011	Annual Review of Savings achieved from working with East Devon District Council	✓			In December 2009 a report went to Full Council to seek agreement in principle to explore Working In partnership with East Devon, to help achieve the 2.3 million savings SSDC needed for 2011/12, (not all of the saving was projected to be realised through working in partnership) this was subsequently agreed in February 2010.	Deliver well-managed, cost effective services valued by our customers.	Mark Williams, Chief Executive Councillor Tim Carroll, Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
5 th April 2011	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
5 th April 2011	Strategic Improvement and Development Plan		✓		Six monthly performance monitoring report	Deliver well managed, cost effective services valued by our customers	Rina Singh, Strategic Director (Place and Performance) Councillor Tim Carroll Strategy and Policy
TBC	Relaxation of Over 60's Concessionary Travel Scheme	✓			At the Scrutiny Committee meeting in August 2008 members requested a fully costed proposal outlining the full cost and service implications of introducing a relaxation to the existing concessionary bus fare scheme.	Deliver well managed cost effective services valued by our customers	Nigel Collins Transport Strategy Officer Councillor Tim Carroll Strategy and Policy

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
TBC	Travel Plan	✓				Deliver well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Tim Carroll Strategy and Policy
TBC	Update report on preparation for review of IT Service Level Agreements for Town Councils	✓				Deliver well-managed, cost effective services valued by our customers.	Roger Brown, ICT Manager Councillor David Recardo E Government Theme Advisor
TBC	Report on the monitoring of the running and maintenance costs of the new air cooling equipment in the Brympton Way Data Centre	✓			At the District Executive meeting on 13 th May 2010 Scrutiny members requested that monitoring of the running and maintenance costs of the new equipment should be recorded.	Deliver well-managed, cost effective services valued by our customers. Enhance the environment, address and adapt to climate change	Ian Johns, Property Management Team Leader Councillor Tom Parsley, Environment and Property

Commission Work Programme

Commencement Date	Review Group	Chairman
September	Choice Based Lettings	Carol Goodall
October	Cultural Strategy	Dave Bulmer
July	SSDC Partnerships	Martin Wale
July	Adverse Weather	Tony Lock
22 nd September 2010	Inescapable Commitments	Sue Steele
24 th September 2010	Capital Strategy	John Calvert